

**Little- Rock -School -District
J-A.- Fair- K-8- Preparatory- School
Together -Everyone -Achieves -More
2023-2024 –Parent- and- Family- Engagement- Plan**

School Mission: J.A. Fair K-8 Preparatory School will build a conducive learning environment for all through leadership and relationships.

Vision Statement: J.A. Fair K-8 Preparatory School's vision is preparing and motivating our students for a rapidly changing world by instilling in them critical thinking skills and the willingness to change or compromise. This will ensure that they are successful today and prepared for tomorrow.

Parent Family and Engagement Committee Members

Principal: Melinda Modica

Assistant Principals: Roxie Browning, Andrea
Johnson

Parent Coordinator: Shanina Armstrong

Parent Facilitator/ Teacher: Carreba Williams

Parent/PTSA President: Nina Stewart

J.A Fair K8 Preparatory School is a school-wide Title I campus serving K-8

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JA Fair K8 Preparatory School will communicate with parents in the following ways to increase parent involvement and to support classroom instruction:

- Provide regular communication in English and/or their native language when sharing information on paper or digitally (Facebook, Twitter, Schoology, Class Dojo, Remind, and emails).

Our schools bilingual staff member translates our written forms of communication in their home language.

- Schedule a minimum of two parent/teacher conferences per school year.
- Teachers will communicate daily with parents and/ or families through the use of tangible materials (communication folder, agenda notebook, paper notes), digital platforms (Class Dojo, Schoology, email, remind) or telephone to discuss their child's academic progress and/ or behavior.
- Provide parents with an interim and quarterly report cards with information regarding their child's academic progress. Parent's will have access to view their child's grades on Schoology and/ or our Home Access Center (HAC)
- Send flyers home with students, post notices in our school facilities and our social media platforms, and utilize parent link to provide information about parent and family engagement workshops and meetings.
- JA Fair K-8's principal has designated a certified staff member who to serve as facilitator(s): Carreba Williams 501-447-1700
- Hired a parent and family engagement coordinator: *Shanina Armstrong 501-447-1813*
 - Ask parents to fill out a parent interest survey during parent conferences or at any school-community event to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically. Contact *Shanina Armstrong 501-447-1813 / Carreba Williams 501- 447- 1700*
 - Use the results of the parent interest survey to plan the parental involvement activities for the year. Contact *Shanina Armstrong 501-447-1813 / Carreba Williams 501-447-1700*
 - Evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation. Contact *Shanina Armstrong 501-447-1813 / Carreba Williams 501-447-1700*

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- The workshops and community meetings and events will be offered at various days and times
- The parent and family engagement plan and packet will be readily accessible on our school's website. Parents may receive a hard copy upon request. Contact JA Fair's Parent and Family Engagement Coordinator/ Facilitators: Coordinator *Shanina Armstrong* 501-447-1813 / Carreba Williams 501-447-1700

JA Fair K-8 Preparatory School will annually provide opportunities for parents to be involved in the development, implementation and evaluation of the school wide school improvement plan, and the annual Title I meeting to engage them in the decision-making processes regarding the school's Title I, Part A Program in the following ways:

- Upon request and to the extent possible, JA Fair K-8 Preparatory School will provide communication in the parent's home/ native language
- Remind parents and families of how to access our Little Rock School District's Parent and Family Plan during parent meetings and activities.
- If parents are not satisfied with our Districts Parent and Family Engagement Plan, their comments and/or questions will be submitted to the district.
- At any time, upon parent's request, meetings can be scheduled to discuss any school related concerns.
- Continue to support the Parent Teacher Student Association (PTSA) in order to foster parental and community involvement within the school.
- Coordinate and integrate parental involvement strategies with parental involvement strategies under other programs, such as state-run school programs.
- Involve parents on the Parent and Family Engagement Committee Team to assist in coordinating school wide programs, activities, and improvement ideas. Monthly meeting dates and times to be announced. Contact: *Shanina Armstrong* 501-447-1813 or *Carreba Williams* 501-447-1700
- *Provide surveys for parents and families to complete after school events*

JA Fair K8 Preparatory School will engage parents in the evaluation of our parental involvement efforts in the following ways:

- Engage parents in the annual evaluation of the Title I, Part A Program's parental involvement efforts through an annual evaluation using a comprehensive needs assessment completed by teachers, parents, and school staff.
The Title I committee, made up of teachers, parents and school staff, will determine the effectiveness of the parental involvement plan and make changes if warranted. While

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collecting evidence about satisfaction with the program and the school's efforts to increase parental involvement will be a part of the evaluation, the survey will also collect specific information on the (1) growth in number of parents participating in workshops and meetings; (2) specific needs of parents; (3) effectiveness of specific strategies; and (4) engagement of parents in activities to support student academic growth.

JA Fair K8 Preparatory School will use the parent interest surveys to select, plan and implement parental involvement activities that will be offered throughout the year in the following ways:

- Ask parents to fill out a parent interest survey during parent conferences or any school-community event to get information from parents concerning the activities they feel will be most beneficial in the efforts to support their child academically. Contact *Shanina Armstrong 501-447-1813 or Carreba Williams 501- 447- 1700*
- Use the results of the parent interest survey to plan the parental involvement activities for the year. Contact *Shanina Armstrong 501-447-1813 or Carreba Williams 501-447-1700*
- Evaluate the activities that were suggested by the parents at the end of the year as part of the annual parental involvement plan evaluation. Contact *Shanina Armstrong 501-447-1813 or Carreba Williams 501-447-1700*

JA Fair K8 Preparatory School will plan the following meetings virtually or in person to increase parent and family engagement and build staff and parent and family capacity:

- Provide professional development for teachers designed to enhance the understanding of effective parental involvement strategies. The professional development for administrators is designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation. Contact Principal Melinda Modica, Assistant Principal Roxie Browning, or Assistant Principal Andrea Johnson 501-447-1700
- Parents and Families will be allowed to attend meetings virtually (Zoom, Google Meets, etc) or in person to assist in planning our community events with our teachers and staff.

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Calendar of Events:

- Parent and Family Engagement Meetings TBA
- Parent- Teacher- Student Association Meetings TBA
- Back to School Bash August 10,2023
- Title 1 Meeting August 10,2023
- Hispanic Heritage Month September 15- October 15, 2023
- Grandparents Week September 2023
- Parent Teacher Conferences October 2023 and February 2024
- Red Ribbon Week October 2023
- Breast Cancer Awareness October 2023
- Fall Festival November 2023
- Technology Workshop November 2023
- Awards Assembly TBA
- VIPS Reading Day November 2023
- Math Night (STEM) TBA
- Literacy Night TBA
- Holiday Music Program December 2023
- Black History Month Program February 2024
- VIPS Appreciation Event TBA
- Field Day May 2024
- Promotional Ceremonies May 2024
(5th and 8th Graders)
- Sports Parent Meetings and Games *TBA
- LRSD West Cluster Team will provide one Fall (2023) and one Spring (2024) event for our parent and families.

** Additional parent and family engagement workshops, meetings, and events will be offered during various dates and times throughout the school year. **

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Six Types of Involvement: Keys to Successful Partnerships

Type 1 Parenting Assist families with parenting skills and setting home conditions to support children as students. Also, assist school to better understand families.

Type 2 Communicating Conduct effective communications from school - to- home and from home-to- school about school programs and student progress.

Type 3 Volunteering Organize volunteers and audiences to support the school and students. Provide volunteer opportunities in various locations and at various times.

Type 4 Learning at Home Involve families with their children on homework and other curriculum-related activities and decisions.

Type 5 Decision Making Include families as participants in school decisions, and develop parent leaders and representatives.

Type 6 Collaborating with the Community Coordinate resources and services from the community for families, students, and the school, and provide services to the community.

Epstein, et. al. 2002. *School, Family, and Community Partnerships: Your Handbook for Action, Second Edition*. Thousand Oaks, CA: Corwin Press, Inc

JA Fair K8 Preparatory School will provide information to parents about volunteer opportunities in the following ways:

- Promote and support responsible parenting with pamphlets/ brochures, online resources (ADE website), and/or school-community events.
- Recruit parents to volunteer to assist in all areas within the school community.
- Encourage parents to complete our volunteer survey
- Provide professional development for teachers designed to enhance the understanding of effective parental involvement strategies. The professional development for administrators is designed to enhance understanding of effective parent involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation. Contact Principal *Melinda Modica*, Assistant Principal *Roxie Browning*, or Assistant Principal *Andrea Johnson* 501-447-1700
- Provide parent volunteer training Contact *VIPS Office: Tammy Blaylock* 501-447-4452
- Incorporate this information within our school's improvement plan.

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- Offering one community wide event each semester to inform parents of strategies that increase student achievement and aid in successful school transitions. These events are a collaborative effort of the Little Rock School District's West Cluster of schools. For more information, please contact Shanina Armstrong 501-447-1813, Carreba Williams 501- 447-1700, or Kaye Rainey, the districts Parental Involvement Coordinator at 501-447-3358.
- Encourage parents to become active members with PTSA to assist in appropriate school wide decision making. Contact: *Shanina Armstrong 501-447-1813*

JA Fair K8 Preparatory School will plan an annual Title I meeting that must be conducted separately in the following ways:

- Conduct an annual Title I meeting in August 2023 for all parents and families who has a direct or indirect connection with JA Fair K-8 Preparatory School. Contact *Shanina Armstrong 501-447-1813 or Carreba Williams 501-447-1700*
- Hold an annual Title I meeting August 2023 separate from any other meetings or activities to ensure that there is ample time to provide a description/explanation of Title I reservation of funds and what the funds will be utilized for, school curriculum, information on forms of academic assessments used to measure student progress and information on proficiency level students are expected to meet. The academic assessments include NWEA for both Math and Literacy, ACT Aspire (Reading, Math, and Science), Dream Box, and Lexia
- LRSD receives over \$500,000 in Title I Part A allocation, therefore, each Title I school receives an allocation for parents from the district's Title I reservation/set-aside. As soon as JA Fair K8 Preparatory school receives our annual parent and family engagement allocation, we will provide an update to the parents and begin using these funds to support parent & family engagement.
- The school shall submit evidence of the Title I meeting by completing the LRSD Annual Title I Verification Form and submitting to the Title I Office (November 2023).
- Parents will have the opportunity to view and be reminded on how to obtain access to our 2023-2024 Parent & Family Engagement Information Packet and Rights.

JA Fair K8 Preparatory School is a member of Johns Hopkins University National Network of Partnership Schools (NNPS). The NNPS School, Family and Community Partnership model is designed to enhance parent participation and involvement in the school and community. The model is researched based and references six types of involvement: Parenting, Communicating, Volunteering, Student Learning, Decision-Making and Collaborating with the Community. To support the six types of involvement, JA Fair K8 Preparatory School participates on the LRSD NNPS West

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Cluster Team. For more information, contact *Shanina Armstrong 501-447-1813 or Carreba Williams 501-447-1700.*

JA Fair K-8 Preparatory School will work with parents to update a School-Parent-Compact in the following way:

- Discuss the School-Parent Compact with parents, staff and students during parent meetings such as math and literacy nights. This compact will outline how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which JA Fair staff and parents will build and develop.